MINUTES
BURLESON COUNTY APPRAISAL DISTRICT
BOARD OF DIRECTORS
MAY 26, 2026

Board of Directors' Regular Meeting, Tuesday, May 26, 2026 at 6:00 p.m. in the Appraisal District Office, 111 East Fawn Street, Caldwell, Texas.

Agenda Item 1: <u>Call to Order</u>

The meeting was called to order by Chair Justin Hruska at 6:02 p.m. Members present were Rebecca Gardener, Justin Hruska, Angelia Beene and Jessica Lucero. Staff present were Tonya Barnes, Cheryl Castaneda and Mabrey Dowell.

Agenda Item 2: Oath Of Office & Statement of Appointed Elected Officer Given to New and Returning Members

Kevin Scarmardo was not present so this will be done at next meeting.

Agenda Item 3: <u>Citizen Comments</u>

There were no citizen comments.

Agenda Item 4: <u>Approval of Minutes & Financials</u>

Motion was made by Angelia Beene to approve the February 17, 2026 Regular Meeting Minutes, the February, 2026 Budget & Finance Reports, the March, 2026 Budget & Finance Reports and the April, 2026 Budget & Finance Reports, seconded by Rebecca Gardner; all were in favor, motion passed unanimously.

Agenda Item 5: <u>Director of Appraisals Report</u>

Cheryl Castaneda presented the quarterly updates on the Appraisal Department.

Agenda Item 6: <u>Director of Operations Report</u>

Mabrey Dowell presented the quarterly updates on the Public Service Department.

Agenda Item 7: (a) <u>Review/Discuss/Approve 2026 1st Quarter Investment Report</u>

Chair Justin Hruska asked if there were any questions and/or comments; there were none. Motion was made by Rebecca Gardner to approve the 2026 1st Quarter Investment Report, seconded by Jessica Lucero; all were in favor, motion passed unanimously.

Agenda Item 7: (b) <u>Review/Discuss/Approve 2026 1st Quarter Corrections to Appraisal Roll</u>

Chair Justin Hruska asked if there were any questions and/or comments; there were none. Motion was made by Angelia Beene to approve the 2026 1st Quarter Corrections to Appraisal Roll; seconded by Rebecca Gardner; all were in favor, motion passed unanimously.

Agenda Item 7: (c) Review/Discuss/Approve/Adopt 2027 Proposed Operating Budget

Chair Justin Hruska asked if there were any questions and/or comments; there were none. Motion was made by Rebecca Gardner to approve and adopt the 2027 Proposed Operating Budget, seconded by Angelia Beene; all were in favor, motion passed unanimously.

Agenda Item 7: (d) Review/Discuss/Approve Resolution for Interfund Transfers

Chair Justin Hruska asked if there were any questions and/or comments; there were none. Motion was made by Rebecca Gardener to approve Resolution for Interfund Transfers, seconded by Angelia Beene; all were in favor, motion passed unanimously.

Agenda Item 7: (e) Review/Discuss/Approve/Adopt 2027-2028 Reappraisal Plan

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Angelia Beene to approve and adopt the 2027-2028 Reappraisal Plan, seconded by Jessica Lucero; all were in favor, motion passed unanimously.

Agenda Item 7: (f) Public Hearing Time for the 2027 Proposed Operating Budget

Chair Justin Hruska asked if there were any questions and/or comments; there were none. Motion was made by Angelia Beene to set the Public Hearing Time for the 2027 Proposed Operating Budget to August 18, 2026, at 5:50 p.m., seconded by Rebecca Gardner; all were in favor, motion passed unanimously.

Agenda Item 8: The Board may Retire into Executive Session Pursuant to the Texas Government Code, Section 551.071 and Section 551.074 to Discuss any of the Following:

No Executive Session was needed.

Agenda Item 9: Reconvene in Open Session

No Executive Session was needed.

Agenda Item 10: Discussion and Action on any Items Discussed in Executive Session

No action was taken.

Agenda Item 11: Chief Appraiser Report

a. Chief Appraiser Tonya Barnes updated the board on our Town Hall Meeting held in Caldwell on April 13th. She reported that it was well attended. Next year the Town Hall Meeting will be held in Snook.
b. Barnes stated the 2026 Notice of Appraised Value & Protest Updates were covered in the Director of Appraisals Report.
c. Barnes presented the Board with a list of five open Lawsuits. She noted that currently there are no SOAH or arbitrations pending.

d. Barnes stated that the Appraisal Review Board Chairman resigned. We have one applicant that needs approval from the District Judge. If he isn't approved, we will advertise for a replacement.
e. Barnes presented the Board with the Customer Service Surveys she had received since the last meeting. She noted that the feedback has remained mostly positive.

Agenda Item 12: <u>Consideration of Other Business and Future Agenda Items</u>

No recommendations for consideration of other business and future agenda items were made.

Agenda Item 13: <u>Next Meeting Dates</u>

August 18, 2026 – Public Hearing & Regular Meeting

Agenda Item 14: <u>Adjournment</u>

Motion was made by Rebecca Gardner, seconded by Angelia Beene; all were in favor, motion passed unanimously.

Meeting was adjourned at 6:21 p.m.

Minutes Approved August 18, , 2026

Attested by: ____________________, Chairman of the Board

Attested by: ____________________, Secretary of the Board