

**NOTICE IS HEREBY GIVEN OF THE RESCHEDULED REGULAR MEETING OF THE BURLESON COUNTY APPRAISAL BOARD TO BE HELD ON THE 2ND DAY OF DECEMBER, 2025 AT 6:00 P.M., IN THE BURLESON COUNTY APPRAISAL DISTRICT OFFICE LOCATED AT 111 E. FAWN ST., CALDWELL, TEXAS, FOR CONSIDERATION AND ACTION UPON THE FOLLOWING:**

**The public may hear and view this meeting while in progress online at:**

**<https://zoom.us/> Meeting ID: 312 401 4906 Passcode: BCAD**

**or**

**Find your local number to attend via telephone at:**

**<https://zoom.us/j/3124014906> Meeting id: 312 401 4906 Passcode: 205803**


**For assistance, please call the office at 979-567-2318, prior to the meeting time.**

#### **AGENDA**


1. CALL TO ORDER
2. CITIZEN COMMENTS
3. APPROVAL OF MINUTES & FINANCIALS
  - a. August 19, 2025 – Public Hearing Minutes
  - b. August 19, 2025 – Regular Meeting Minutes
  - c. August, 2025 – Budget & Finance Reports
  - d. September, 2025 – Budget & Finance Reports
  - e. October, 2025 - Budget & Finance Reports
4. DIRECTOR OF APPRAISALS REPORT
5. DIRECTOR OF OPERATIONS REPORT
6. DISCUSSION AND POSSIBLE ACTION ITEMS
  - a. 2025 3<sup>rd</sup> Quarter Investment Report
  - b. 2025 3<sup>rd</sup> Quarter Corrections to Appraisal Roll
  - c. Resolution to Waive 2025 4<sup>th</sup> Quarter Late Allocation Penalties
  - d. 2025 Audit Engagement Letter with Seidel Schroeder
  - e. 2026 Holiday Schedule
  - f. 2026 Investment Policy
  - g. Resolution Designating Investment Officers, Policy & Training
  - h. 2026 Contract Services for Agricultural Appraisal with Perdue, Brandon, Fielder, Collins & Mott
  - i. Amendment to Agreement Dated October 31, 2022 with Pictometry International Corp. for Digital Geo-Reference Oblique Aerial Imagery
  - j. 2026-2031 Master Services Agreement with Pictometry International Corp. for Digital Geo-Reference Oblique Aerial Imagery
  - k. Group Health Care Provider (Medical, Dental & Vision Insurance)
  - l. Authorize the Selling of Three Microsoft Surface ProX Laptops with Keyboards through Swico Auctions
  - m. Contract with General Motors for the lease of three 2026 Colorado 2WD Crew Cab Trucks
  - n. Authorize Using Alford Oil Company for Fuel Service for District Vehicles
  - o. Authorize Using TML Risk Pool for District Vehicle Insurance
  - p. Policy & Procedures for District Vehicles
  - q. Updated Employee Manual
7. THE BOARD MAY RETIRE INTO EXECUTIVE SESSION PURSUANT TO THE TEXAS GOVERNMENT CODE, SECTIONS 551.071 AND 551.074 TO DISCUSS ANY OF THE FOLLOWING:
  - a. Section 551.071 Consultation with attorney regarding pending or contemplated litigation, settlement offers, and matters on which the attorney has a duty to advise the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas;
  - b. Section 551.072 Deliberations regarding real property;


- c. Section 551.074 Personal matters: to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the Chief Appraiser or other public officer or employee; or to hear a complaint or charge;
- 8. RECONVENE IN OPEN SESSION
- 9. DISCUSSION AND ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION
  - a. Chief Appraiser Evaluation & Salary
- 10. CHIEF APPRAISER REPORT
  - a. 2025 MAP Review Update
  - b. 2026 TAAD Conference
  - c. Arbitration, Lawsuit and SOAH Updates
  - d. Survey Updates
- 11. CONSIDERATION OF OTHER BUSINESS AND FUTURE AGENDA ITEMS
- 12. NEXT MEETING DATES
  - a. February 17, 2026 – Regular Meeting
- 13. ADJOURNMENT

THIS NOTICE WAS FILED AND POSTED IN COMPLIANCE WITH THE OPEN MEETINGS LAW ON NOVEMBER 24, 2025, WITH THE COUNTY CLERK OF BURLESON COUNTY AND AT THE BURLESON COUNTY APPRAISAL DISTRICT OFFICE.

  
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TONYA BARNES  
CHIEF APPRAISER

SWORN TO AND SUBSCRIBED BEFORE ME THIS 24TH DAY OF NOVEMBER, 2025.

  
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ANNA L. SCHIELACK  
COUNTY CLERK, BURLESON COUNTY, TEXAS

  
Alex Gomes, deputy