

**MINUTES
BURLESON COUNTY APPRAISAL DISTRICT
BOARD OF DIRECTORS
April 22, 2025**

Board of Director's Special Meeting, Tuesday, April 22, 2025 at 6:00 p.m. in the Appraisal District Office, 111 Fawn St., Caldwell, Texas.

Agenda Item 1: Call to Order

The meeting was called to order by Chair Justin Hruska at 6:00 p.m. Members present were Justin Hruska, Trey Groce, Rebecca Gardner, Kevin Scarmardo, and Jason Urbanosky. Staff present was Tonya Barnes.

Agenda Item 2: Citizen Comments

There were no citizen comments.

Agenda Item 3: 2026 Budget Workshop

The Board reviewed two 2026 budget proposals. One proposal removed vehicle allowances, included an additional employee, and added three leased vehicles. The other proposal added an additional employee with no other changes. The proposed budget will be reconsidered during the regular May meeting.

Agenda Item 4: (a) Purchase of Audio & Video System

The Board reviewed quotes from two different businesses that provide audio & video systems. Chair Justin Hruska asked if there were any questions and/or comments; there were none. Motion was made by Trey Groce to approve the purchase of an audio & video system from AudioVideo Security, seconded by Rebecca Gardner; all were in favor, motion passed unanimously.

Agenda Item 4: (b) Purchase of Board & Appraisal Review Board Computer (s) and/or Monitors

The Board reviewed quotes on different systems from BIS Consultants. Chair Justin Hruska asked if there were any questions and/or comments; there were none. Motion was made by Rebecca Gardner to approve the purchase of a laptop and seven monitors from BIS Consultants in the amount of \$3,700, seconded by Kevin Scarmardo; all were in favor, motion passed unanimously.

Agenda Item 5: Adjournment

Motion to adjourn was made by Kevin Scarmardo, seconded by Rebecca Gardner; all were in favor, motion passed unanimously.

Meeting was adjourned at 7:17 p.m.

Minutes Approved May 20, 2025

Attested by: [Signature], Chairman of the Board

Attested by: [Signature], Secretary of the Board