

**MINUTES**  
**BURLESON COUNTY APPRAISAL DISTRICT**  
**APPRAISAL REVIEW BOARD**

**March 27, 2025**

Appraisal Review Board public meeting Thursday, March 27, 2025 at 8:35 a.m. at the Burleson County Appraisal office at 111 E Fawn St, Caldwell, TX 77836.

**Agenda Item 1:        Call Meeting to Order**

The meeting Began at 8:36 a.m. Members Present were John A Wilson, Rand Panis, Malcolm Gosdin, Randy Berryhill, Christie Havemann, Jason Driscoll, Mallori Baker and Kristal Hermes

**Agenda Item 2:        Statement of Elected/Appointed Officer for 2025**

ARB Members read aloud, filled out and turned in their Statement of Elected/Appointed Officer forms for 2025

**Agenda Item 3:        Oath of Office for 2025**

Kristal Hermes read and notarized the Oath of Office for 2025 ARB Members. These forms were filled out and turned in.

**Agenda Item 4:        Receive Public Access to Information forms & Report of Property Interest Forms**

ARB Members filled out and turned in their Public Access to information Forms & Report of Property Interest Forms

**Agenda Item 5:        Officer Selections for 2025**

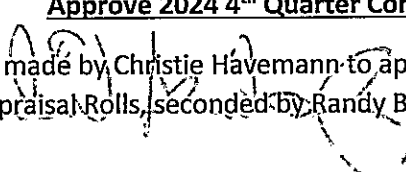
The District Judge named John A Wilson as the Chairman and Christie Havemann as the Secretary for the 2025 ARB Season. Motion was made by Malcolm Gosdin to appoint Randy Berryhill as Vice-Chairman, seconded by Andy Wilson. All were in favor, motion passed.

**Agenda Item 6:        Approve Minutes from December 5, 2024 Meeting**

Motion was made by Christie Havemann to approve the December 5, 2024 minutes, seconded by Malcolm Gosdin. All were in favor, motion passed.

**Agenda Item 7:        Approve 2024 4<sup>th</sup> Quarter Corrections to Certified Appraisal Rolls**

Motion was made by Christie Havemann to approve the 2024 4<sup>th</sup> Quarter Corrections to Certified Appraisal Rolls, seconded by Randy Berryhill. All were in favor, motion passed.



**Agenda Item 8: Approve to continue contract with Armstrong & Armstrong for ARB Council**

Motion was made by Randy Berryhill to approve the contract with Armstrong & Armstrong for ARB council, seconded by Malcolm Gosdin. All were in favor, motion passed.

**Agenda Item 9: Approve 2025 Protest Procedures**

Motion was made by Christie Havemann to approve the 2025 Protest Procedures, seconded by Randy Berryhill. All were in favor, motion passed.

**Agenda Item 10: Swear in Burleson County Appraisal District Appraisers for 2025.**

Swore in Jason Driscoll, Mallori Baker, Cheryl Castaneda and Jaycee Henderson

**Agenda Item 11: Consider and approve Agreement to Focus Hearing Document;**

Motion was made by Randy Berryhill to approve the Agreement to Focus Hearing Document, seconded by Malcolm Gosdin. All were in favor, motion passed.

**Agenda Item 12: Formal Hearings**

ARB members heard protests from taxpayers.

No shows were called at 4:19 p.m. Motion was made by Christie Havemann, seconded by Andy Wilson. All were in favor, motion passed.

**Agenda Item 13: Future Meeting and Hearing Dates**

ARB members were reminded of next ARB Hearing on May 13, 2025.

**Agenda Item 14: Adjourn**

Having no other business, a motion was made by Randy Berryhill to adjourn; seconded by Christie Havemann. All were in favor, motion passed.

Meeting adjourned at 4:20 p.m.

Minutes Approved

May 13, 2025

Attested by

John A. Wilson Chairman of the Board

Attested by

Christie Havemann Secretary of the Board