

MINUTES
BURLESON COUNTY APPRAISAL DISTRICT
APPRAISAL REVIEW BOARD

April 6, 2023

Appraisal Review Board public meeting Thursday, April 6, 2023 at 9:00 a.m. at the Burleson County Appraisal office at 111 E Fawn St, Caldwell, TX 77836.

Agenda Item 1: Call to Order

The meeting Began at 9:08 a.m. Members Present were Donnie Victorick, Andrew Wilson and Phillip Sollock. Staff present were Kristal Hermes, Cheryl Castaneda and Tonya Barnes.

Agenda Item 2: Statement of Elected/Appointed Officer for 2023

ARB Members read aloud, filled out and turned in their Statement of Elected/Appointed Officer Forms for 2023.

Agenda Item 3: Oath of Office for 2023

Kristal Hermes read and notarized the Oath of Office for 2023 ARB members. These forms were filled out and turned in.

Agenda Item 4: Receive Public Access to Information Forms & Report of Property Interest Forms

ARB Members filled out and turned in their Public Access to information Forms & Report of Property interest forms.

Agenda Item 5: Officer Selections for 2023

The District Judge named Donnie Victorick as the Chairman and Phillip Sollock as the Secretary for the 2023 ARB. Motion was made by Phillip Sollock to elect Andy Wilson as the Vice-Chairman, seconded by Andy Wilson. All were in favor, motion passed.

Agenda Item 6: Approve Minutes from December 1, 2022 meeting

Motion was made by Andy Wilson to approve the minutes from December 1, 2022, seconded by Phillip Sollock. All were in favor, motion passed.

Agenda Item 7: Approve Minutes from March 6, 2023 meeting

Motion was made by Phillip Sollock to approve the minutes from March 6, 2023, seconded by Andy Wilson. All were in favor, motion passed.

Agenda Item 8: Appraisal Rolls Approve 2022 4th Quarter Corrections to Certified Appraisal Rolls

Motion was made by Andy Wilson to approve the 2022 4th quarter Corrections to the Certified Appraisal Rolls, seconded by Phillip Sollock. All were in favor, motion passed.

Agenda Item 9: Approve 2023 Protest Procedures

Motion was made by Phillip Sollock to approve the 2023 Protest Procedures, seconded by Andy Wilson. All were in favor, motion passed.

Agenda Item 10: Swear in Burleson County Appraisal District Appraisers for 2023

Kristal Hermes swore in the Burleson County Appraisal District Appraisers for 2023 that were present. Those present were Cheryl Castaneda, Tonya Barnes and Barry Alford. These forms were signed and turned in.

Agenda Item 11: Formal Hearings

ARB members heard protests from taxpayers.

No Shows were called at 11:10 a.m. Motion was made by Phillip Sollock to approve no shows; seconded by Andy Wilson. All were in favor, motion passed.

Agenda Item 12: Future Meeting and Hearing Dates

ARB members were given a list of meeting and hearing dates for 2023.

Agenda Item 13: Adjourn

Having no other business, a motion was made by Andy Wilson to adjourn; seconded by Phillip Sollock. All were in favor, motion passed.

Minutes Approved

May 15, 2023

Attested by

Tony White

Chairman of the Board

Attested by

[Signature]

Secretary of the Board