

**MINUTES**  
**BURLESON COUNTY APPRAISAL DISTRICT**  
**BOARD OF DIRECTORS**  
**August 15, 2023**

Board of Director's Regular Meeting, Tuesday, August 15, 2023 at 6:00 p.m. in the Appraisal District Office, 111 Fawn St., Caldwell, Texas.

**Agenda Item 1: Call to Order**

The meeting was called to order by Chair Louise Pruett at 6:10 p.m. Members present were Louise Pruett, Angelia Beene, Justin Hruska and Kevin Scarmardo. Staff present were Tonya Barnes, Barry Alford and Savanna Ramon.

**Agenda Item 2: Citizen Comments**

There were no citizen comments.

**Agenda Item 3: Approval of Minutes & Financials**

Motion was made by Angelia Beene to approve the May 23, 2023 Regular Meeting Minutes, the May, 2023 Budget & Finance Reports, the June, 2023 Budget & Finance Reports, and the July, 2023 Budget & Finance Reports, seconded by Justin Hruska; all were in favor, motion passed unanimously.

**Agenda Item 4: (a) Review/Discuss/Approve Seidel, Schroeder 2022 Final Audit Report**

Heather Delso and Lyssa Zettle from Seidel, Schroeder presented the 2022 Final Audit Report to the Board. Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Kevin Scarmardo to approve the 2022 Final Audit Report, seconded by Justin Hruska; all were in favor, motion passed unanimously.

**Agenda Item 4: (b) Review/Discuss/Approve/Accept the 2024 Proposed Operating Budget**

Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Angelia Beene to approve and adopt the 2024 Proposed Operating Budget, seconded by Justin Hruska; all were in favor, motion passed unanimously.

**Agenda Item 4: (c) Review/Discuss/Approve/Accept Resolution Allowing Interfund Transfers for the 2024 Operating Budget**

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Kevin Scarmardo to approve and adopt the Resolution Allowing Interfund Transfers for the 2024 Operating Budget, seconded by Angelia Beene; all were in favor, motion passed unanimously.

**Agenda Item 4: (d) Review/Discuss/Approve 2023 2<sup>nd</sup> Quarter Appraisal Roll Changes**

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Kevin Scarmardo to approve the 2023 2<sup>nd</sup> Quarter Appraisal Roll Changes, seconded by Justin Hruska; all were in favor, motion passed unanimously.

**Agenda Item 4: (e) Review/Discuss/Approve 2023 2<sup>nd</sup> Quarter Investment Report**

Chair Louise Pruett asked if there were any questions and/or comments; there were none.

Motion was made by Angelia Beene to approve the 2023 2<sup>nd</sup> Quarter Investment Report, seconded by Kevin Scarmardo; all were in favor, motion passed unanimously.

**Agenda Item 4: (f) Review/Discuss/Approve 2023-2024 Agricultural Advisory Board Members**

Chair Louise Pruett asked if there were any questions and/or comments; there were none.

Motion was made by Kevin Scarmardo to approve 2023-2024 Agricultural Advisory Board Members, seconded by Justin Hruska; all were in favor, motion passed unanimously.

**Agenda Item 5: The Board may Retire into Executive Session Pursuant to the Texas Government Code, Sections 551.071 and Section 551.074 to Discuss any of the Following:**

There was no need for Executive Session.

**Agenda Item 6: The Board will Reconvene in Open Session**

The Board never went into Executive Session.

**Agenda Item 7: Discussion and Action on Any Items Discussed in Executive Session**

No action was needed on this agenda item.

**Agenda Item 8: Chief Appraiser Report**

Chief Appraiser Tonya Barnes informed the Board that ARB Hearings had concluded for 2023. There was a total of 5,081 protest filed for 2023 as of today and 672 of them were heard by the ARB. The 2024 season has begun, and the appraisers are doing reappraisal on Snook ISD this year. Snook ISD and Somerville ISD will both be asked to refile homestead exemptions for 2024.

**Agenda Item 9: Next Meeting Dates**

- November 14, 2023 – Regular Meeting

**Agenda Item 10: Adjournment**

Motion to adjourn was made by Kevin Scarmardo, seconded by Angelia Beene; all were in favor, motion passed unanimously.

Meeting was adjourned at 7:00 p.m.

Minutes Approved October 10, 2023

Attested by: Louise Pruett, Chairman of the Board

Attested by: Ch. Hruska, Secretary of the Board