



NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING OF THE BURLESON COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS TO BE HELD ON THE 27<sup>TH</sup> DAY OF FEBRUARY, 2024 AT 6:00 P.M., IN THE BURLESON COUNTY APPRAISAL DISTRICT OFFICE LOCATED AT 111 E. FAWN ST., CALDWELL, TEXAS, FOR CONSIDERATION AND ACTION UPON THE FOLLOWING:

The public may hear and view this meeting while in progress online at:

<https://zoom.us/> Meeting ID: 312 401 4906 Passcode: BCAD

or

Find your local number to attend via telephone at:

<https://zoom.us/j/3124014906> Meeting id: 312 401 4906 Passcode: 205803

For assistance, please call the office at 979-567-2318, prior to the meeting time.

### AGENDA

1. CALL TO ORDER
2. OATH OF OFFICE & STATEMENT OF APPOINTED/ELECTED OFFICER GIVEN TO NEW AND/OR RETURNING MEMBERS
3. RECEIVE BURLESON COUNTY APPRAISAL DISTRICT RELATED PARTY TRANSACTIONS FORM & PUBLIC ACCESS FORM FROM ALL BOARD MEMBERS
4. ELECT OFFICERS OF THE BOARD (CHAIRMAN, VICE-CHAIRMAN AND SECRETARY)
5. CITIZEN COMMENTS
6. INTRODUCTION OF CAD STAFF TO THE BOARD OF DIRECTORS
7. APPROVAL OF MINUTES & FINANCIALS
  - a. NOVEMBER 14, 2023 – REGULAR MEETING MINUTES
  - b. NOVEMBER, 2023 – BUDGET & FINANCE REPORTS
  - c. DECEMBER, 2023 – BUDGET & FINANCE REPORTS
  - d. JANUARY, 2024 – BUDGET & FINANCE REPORTS
  - e. 2023 BUDGET REPORT
8. ACTION ITEMS
  - a. REVIEW/DISCUSS/APPROVE 2023 4<sup>TH</sup> QUARTER INVESTMENT REPORT
  - b. REVIEW/DISCUSS/APPROVE 2023 4<sup>TH</sup> QUARTER CHANGE REPORT
  - c. REVIEW/DISCUSS/APPROVE 2024 CONTRACT WITH BIS CONSULTANTS
  - d. REVIEW/DISCUSS/APPROVE BIS CONSULTANTS TO HANDLE BURLESON CAD'S GIS MAINTENANCE
  - e. REVIEW/DISCUSS/APPROVE CONTRACT WITH VARIERGE
  - f. REVIEW/DISCUSS/APPROVE RESOLUTION TO AUTHORIZE SIGNATURES FOR DEPOSITORY FUNCTIONS
  - g. REVIEW/DISCUSS/APPROVE RESOLUTION WAIVING 2024 1<sup>ST</sup> QUARTER ALLOCATION PENALTIES
  - h. REVIEW/DISCUSS/APPROVE ALLOCATION PENALTY LETTER
  - i. REVIEW/DISCUSS/APPROVE PURCHASE OF ENHANCED REAL ESTATE REPORT FROM CARAHSOFT TECHNOLOGY CORPORATION
  - j. REVIEW/DISCUSS/APPROVE PURCHASE OF BOARD TABLE AND CHAIRS
9. THE BOARD MAY RETIRE INTO EXECUTIVE SESSION PURSUANT TO THE TEXAS GOVERNMENT CODE, SECTIONS 551.071 AND 551.074 TO DISCUSS ANY OF THE FOLLOWING:
  - SECTION 551.071 CONSULTATION WITH ATTORNEY REGARDING PENDING OR CONTEMPLATED LITIGATION OR ABOUT SETTLEMENT OFFERS OR A MATTER IN WHICH THE DUTY OF THE ATTORNEY TO THE GOVERNMENTAL BODY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH THE OPEN MEETINGS LAW OF TEXAS;
  - SECTION 551.074 PERSONNEL MATTERS: TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE; OR TO HEAR A COMPLAINT OR CHARGE AGAINST AN OFFICER OR EMPLOYEE.
10. RECONVENE IN OPEN SESSION
11. DISCUSSION AND ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION
12. CHIEF APPRAISER REPORT

13. NEXT MEETING DATES

- MAY 21, 2024 – REGULAR MEETING

14. ADJOURNMENT

THIS NOTICE WAS FILED AND POSTED IN COMPLIANCE WITH THE OPEN MEETINGS LAW ON FEBURARY 22, 2024, WITH THE COUNTY CLERK OF BURLESON COUNTY AND AT THE BURLESON COUNTY APPRAISAL DISTRICT OFFICE.



TONYA BARNES  
CHIEF APPRAISER

SWORN TO AND SUBSCRIBED BEFORE ME THIS 22ND DAY OF FEBRUARY, 2024.



ANNA L. SCHIELACK  
COUNTY CLERK, BURLESON COUNTY, TEXAS

By: Ellen Nelson, Deputy