

MINUTES
BURLESON COUNTY APPRAISAL DISTRICT
BOARD OF DIRECTORS
AUGUST 23, 2022

Board of Directors Regular Meeting, Tuesday, August 23, 2022 at 6:00 p.m. in the Appraisal District Office, 111 Fawn St., Caldwell, Texas.

Agenda Item 1: Call to Order

The meeting was called to order by Chair Louise Pruett at 6:00 p.m. Members present were Louise Pruett, Rebecca Gardner, Jessica Lucero and Angelia Beene. Staff present were Tonya Barnes, Barry Alford and Mallori Baker.

Agenda Item 2: Citizen Comments

No citizen comments.

Agenda Item 3: Approval of Minutes & Financials

Motion was made by Angelia Beene to approve the May 17, 2022 Regular Meeting Minutes, the May, 2022 Budget & Finance Reports, the June, 2022 Budget & Finance Reports, and the July, 2022 Budget & Finance Reports, seconded by Rebecca Gardner; all were in favor, motion passed unanimously.

Agenda Item 4: (a) Review/Discuss/Approve Seidel, Schroeder 2021 Final Audit Report

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Rebecca Gardner to approve the Seidel, Schroeder 2021 Final Audit Report, seconded by Jessica Lucero; all were in favor, motion passed unanimously.

Agenda Item 4: (b) Approve/Adopt the 2023 Proposed Operating Budget

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Angelia Beene to approve and adopt the 2023 Proposed Operating Budget, seconded by Rebecca Gardner; all were in favor, motion passed unanimously.

Agenda Item 4: (c) Approve/Adopt Resolution Allowing Interfund Transfers for the 2023 Operating Budget

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Angelia Beene to approve and adopt the Resolution Allowing Interfund Transfers for the 2023 Operating Budget, seconded by Rebecca Gardner; all were in favor, motion passed unanimously.

Agenda Item 4: (d) Approve/Adopt the 2023-2024 Reappraisal Plan

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Jessica Lucero to approve and adopt the 2023-2024 Reappraisal Plan, seconded by Rebecca Gardner; all were in favor, motion passed unanimously.

Agenda Item 4: (e) Review/Discuss/Approve 2022-2023 Ag Board Members

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Angelia Beene to approve John Giesenschlag, Vince Patranella, Craig Scarmardo, Eduardo Ramirez and Jay Wilder as the 2022-2023 Ag Board Members, seconded by Rebecca Gardner; all were in favor, motion passed unanimously.

Agenda Item 4: (f) Approve 2022 2nd Quarter Appraisal Roll Changes

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Jessica Lucero to approve the 2022 2nd Quarter Appraisal Roll Changes, seconded by Angelia Beene; all were in favor, motion passed unanimously.

Agenda Item 4: (g) Approve 2022 2nd Quarter Investment Report

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Jessica Lucero to approve the 2022 2nd Quarter Investment Report, seconded by Jessica Lucero; all were in favor, motion passed unanimously.

Agenda Item 4: (h) Review/Discuss/Approve Refunding Payment to Entities for 2021 Budget Allocation Payments

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Angelia Beene to approve refunding payment to the entities for 2021 Budget Allocation Payments, seconded by Rebecca Gardener; all were in favor, motion passed unanimously.

Agenda Item 4: (i) Review/Discuss/Approve the Purchase of 3 iPads for Reappraisal

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Angelia Beene to approve the purchase of 3 iPads for Reappraisal, seconded by Jessica Lucero; all were in favor, motion passed unanimously.

Agenda Item 5: The Board may Retire into Executive Session Pursuant to the Texas Government Code, Sections 551.071 and Section 551.074 to Discuss any of the Following:

There was no need for Executive Session.

Agenda Item 6: The Board will Reconvene in Open Session

The Board never went into Executive Session.

Agenda Item 7: Discussion and Action on Any Items Discussed in Executive Session

No action was needed on this agenda item.

Agenda Item 8: Chief Appraiser Report

Tonya Barnes informed the board the Mallori Baker passed her Level IV test over the summer. She also noted that someone from the Comptroller's Office will be here in August to study the county for the 2022 PVS. The 2022 year finish with 6,163 protests filed and the last formal hearing date is scheduled for August 30th. The district did certify the 2022 Appraisal Roll on July 22nd. She also noted that the district will be running an ad in the paper once a month asking for 2023 ARB applications.

Agenda Item 9: Next Meeting Dates

- November 15, 2022 – Regular Meeting

Agenda Item 10: Adjournment

Motion to adjourn was made by Rebecca Gardner, seconded by Jessica Lucero; all were in favor, motion passed unanimously.

Meeting was adjourned at 6:58 p.m.

Minutes Approved Oct 27, 2022

Attested by: Louise Pruitt, Chairman of the Board

Attested by: W. Jole, Secretary of the Board