

MINUTES
BURLESON COUNTY APPRAISAL DISTRICT
BOARD OF DIRECTORS
May 17, 2022

Board of Directors Regular Meeting, Tuesday, May 17, 2022 at 6:00 p.m. in the Appraisal District Office, 111 Fawn St., Caldwell, Texas.

Agenda Item 1: Call to Order

The meeting was called to order by Chair Louise Pruett at 6:02 p.m. Members present were Louise Pruett, Jason Urbanosky, Rebecca Gardner, Jessica Lucero and Kevin Scarmardo. Staff present were Tonya Barnes, Barry Alford and Mallori Baker.

Agenda Item 2: Citizen Comments

Keith Schroeder spoke about the county considering switching to Harris Govern as the software provider for the Burleson County Tax Office.

Agenda Item 3: Receive Burleson County Appraisal District Related Party Transaction Form & Public Access Form From Board Members

No paperwork to be turned in from present board members.

Agenda Item 4: Approval of Minutes & Financials

Motion was made by Jason Urbanosky to approve the April 19, 2022 Regular Meeting Minutes, and the April, 2022 Budget & Finance Reports, seconded by Jessica Lucero; all were in favor, motion passed unanimously.

Agenda Item 5: (a) Review/Amend/Approve 2023 Proposed Operating Budget to be submitted to the Taxing Entities by 6-15-2022

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Jason Urbanosky to approve the 2023 Proposed Operating Budget, seconded by Kevin Scarmardo; all were in favor, motion passed unanimously.

Agenda Item 5: (b) Review/Amend/Approve Resolution for Interfund Transfers to be submitted to the Taxing Entities with the 2023 Proposed Operating Budget

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Jason Urbanosky to approve the Resolution for Interfund Transfers, seconded by Rebecca Gardner; all were in favor, motion passed unanimously.

Agenda Item 5: (c) Set Public Hearing Time for the 2023 Proposed Operating Budget

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Jason Urbanosky to set the public hearing time for the 2023 Proposed Operating Budget to August 16, 2022 at 5:50 p.m., seconded by Kevin Scarmardo; all were in favor, motion passed unanimously.

Agenda Item 5: (d) Set Public Hearing Time for the 2023-2024 Burleson CAD Reappraisal Plan

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Jessica Lucero to set the public hearing time for the 2023-2024 Burleson CAD Reappraisal Plan to August 16, 2022 at 5:55 p.m., seconded by Kevin Scarmardo; all were in favor, motion passed unanimously.

Agenda Item 6: The Board may Retire into Executive Session Pursuant to the Texas Government Code, Sections 551.071 and Section 551.074 to Discuss any of the Following:

There was no need for Executive Session.

Agenda Item 8: The Board will Reconvene in Open Session

The Board never went into Executive Session.

Agenda Item 9: Discussion and Action on Any Items Discussed in Executive Session

No action was needed on this agenda item.

Agenda Item 10: Chief Appraiser Report

Tonya Barnes informed the Board that around 18,000 notices went out and currently 1,390 protest have been filed with 32% being filed online. To this date 147 of those have been resolved. BPP & Commercial Notices will go out by the end of the month and formal hearings begin on June 2nd. She also noted that on average values have increased around 26% from 2021. She noted that Seidel, Schroeder had been to the office to do the 2021 Audit and she will inform them that the meeting will be moved to August. Lastly, she noted that Jaycee and Savanna had graduated from college and Mallori will be taking her RPA Exam in June.

Agenda Item 11: Next Meeting Dates

- August 16, 2022 – Public Hearings & Regular Meeting

Agenda Item 12: Adjournment

Motion to adjourn was made by Jason Urbanosky, seconded by Kevin Scarmardo; all were in favor, motion passed unanimously.

Meeting was adjourned at 6:41 p.m.

Minutes Approved August 23, 2022

Attested by: Louise Pruett, Chairman of the Board

Attested by: Kevin Scarmardo, Secretary of the Board