

MINUTES
BURLESON COUNTY APPRAISAL DISTRICT
BOARD OF DIRECTORS
October 27, 2022

Board of Directors Special Meeting, Thursday, October 27, 2022 at 6:00 p.m. in the Appraisal District Office, 111 Fawn St., Caldwell, Texas.

Agenda Item 1: Call to Order

The meeting was called to order by Chair Louise Pruett at 6:00 p.m. Members present were Louise Pruett, Rebecca Gardner, Jessica Lucero, Kevin Scarmardo and Angelia Beene. Staff present were Tonya Barnes, Barry Alford and Savanna Ramon.

Agenda Item 2: Citizen Comments

No citizen comments.

Agenda Item 3: Approval of Minutes & Financials

Motion was made by Angelia Beene to approve the August 23, 2022 Regular Meeting Minutes, the August 23, 2022 Public Hearing Minutes, the August, 2022 Budget & Finance Reports, and the September, 2022 Budget & Finance Reports, seconded by Rebecca Gardner; all were in favor, motion passed unanimously.

Agenda Item 4: (a) Review/Discuss/Approve 2023-2029 Contract with Pictometry

International Corp. for Digital Geo-Reference Oblique Aerial Imagery

Tonya Barnes went over the contract with the board and explained the changes from the current contract. This contract will include 3 fly overs within a 7-year period and a change finder that will locate properties with new structures and/or demolished structures. Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Rebecca Gardner to approve the 2023-2029 Contract with Pictometry International Corp., seconded by Jessica Lucero; all were in favor, motion passed unanimously.

Agenda Item 4: (b) Review/Discuss/Approve Contract with UBEO for Copier Rentals

Tonya Barnes noted that this contract is to replace the two main copiers in the office and will actual cost around \$20 less per month. Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Angelia Beene to approve the contract with UBEO, seconded by Kevin Scarmardo; all were in favor, motion passed unanimously.

Agenda Item 4: (c) Review/Discuss/Approve 2022 3rd Quarter Appraisal Roll Changes

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Rebecca Gardner to approve the 2022 3rd Quarter Appraisal Roll Changes, seconded by Jessica Lucero; all were in favor, motion passed unanimously.

Agenda Item 4: (d) Review/Discuss/Approve 2022 3rd Quarter Investment Report

Tonya Barnes reviewed the 2022 3rd Quarter Investment Report with the board. Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Angelia Beene to approve the 2022 3rd Quarter Investment Report, seconded by Kevin Scarmardo; all were in favor, motion passed unanimously.

Agenda Item 4: (e) Review/Discuss/Approve Resolution to Waive Allocation Late Payment Penalties for 2022

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Rebecca Gardner to approve the Resolution to Waive Allocation Late Payment Penalties for 2022, seconded by Angelia Beene; all were in favor, motion passed unanimously.

Agenda Item 5: The Board may Retire into Executive Session Pursuant to the Texas Government Code, Sections 551.071 and Section 551.074 to Discuss any of the Following:

There was no need for Executive Session.

Agenda Item 6: The Board will Reconvene in Open Session

The Board never went into Executive Session.

Agenda Item 7: Discussion and Action on Any Items Discussed in Executive Session

No action was needed on this agenda item.

Agenda Item 8: Chief Appraiser Report

Tonya Barnes informed the board that the district is requesting around 2,300 Homestead Applications, 100 Disabled Veteran Applications and 100 other exemption applications from property owners in Caldwell ISD. This is being done to update accounts and make sure that all required documentation is on file. She also noted that reappraisal is finishing up for 2023 and the appraisers will begin working permits around the county.

Agenda Item 9: Next Meeting Dates

- November 15, 2022 – Regular Meeting

Agenda Item 10: Adjournment

Motion to adjourn was made by Angelia Beene, seconded by Kevin Scarmardo; all were in favor, motion passed unanimously.

Meeting was adjourned at 6:25 p.m.

Minutes Approved Nov 15, 2022

Attested by: Louise Pruett, Chairman of the Board

Attested by: [Signature], Secretary of the Board