

**MINUTES**  
**BURLESON COUNTY APPRAISAL DISTRICT**  
**Appraisal Review Board**  
**August 31, 2020**

Appraisal Review Board meeting, Monday, August 31, 2020 at 9:00 a.m. at the Caldwell Fire Station at 206 South Main Street, Caldwell, Texas.

**Agenda Item 1: Call Meeting to Order**

The meeting began at 9:16 a.m.

Members present were Ralph Mutchler, Terry White, Donnie Victorick and Steven Reed. Staff present were ARB Coordinator, Mallori Baker, and Interim Chief Appraiser, Tonya Barnes and Appraiser, Barry Alford.

**Agenda Item 2: Formal Hearings**

ARB members heard protests from taxpayers.

Morning no shows were called at 11:37 a.m. for previous hearings. Motion was made by Terry White to approve no shows; seconded by Donnie Victorick. All were in favor, motion passed.

Afternoon no shows were called at 4:53 p.m. for previous hearings. Motion was made by Terry White to approve no shows; seconded by Steven Reed. All were in favor, motion passed.

**Agenda Item 3: Approve Minutes from July 15, 2020 Meeting**

Motion was made by Donnie Victorick to approve the July 15, 2020 Meeting Minutes; seconded by Ralph Mutchler. All were in favor, motion passed.

**Agenda Item 4: Consider Late Filed Protests**

Motion was made by Ralph Mutchler to deny the late filed protest for property id 26936; seconded by Terry White. All were in favor, motion passed.

**Agenda Item 5: Approve 2020 2<sup>nd</sup> Quarter Corrections to Certified Appraisal Rolls**

Motion was made by Donnie Victorick to approve the 2020 2<sup>nd</sup> Quarter Corrections to Certified Appraisal Rolls, seconded by Steven Reed. All were in favor, motion passed.

**Agenda Item 6: Future Meeting and Hearing Dates**

ARB members were informed that the next hearing date will be in December. They also discussed staggering terms. Ralph Mutchler and Steven Reed are serving their first year of their second term and Terry White, Donnie Victorick and Jessica Armstrong are serving their second year of their first term.

**Agenda Item 7: Adjourn**

Having no other business, a motion was made by Terry White to adjourn; seconded by Steven Reed. All were in favor, motion passed.

Meeting adjourned at 4:54 p.m.

Minutes Approved December 3, 2020

Attested By: Ralph Mutchler, Chairman of the Board

Attested By: Jim O'Connell, Secretary of the Board

