

MINUTES
BURLESON COUNTY APPRAISAL DISTRICT
Appraisal Review Board
July 20, 2021

Appraisal Review Board meeting, Tuesday, July 20, 2021 at 9:00 a.m. at the Caldwell Fire Station at 206 South Main Street, Caldwell, Texas.

Agenda Item 1: Call Meeting to Order

The meeting began at 9:05 a.m.

Members present were Ralph Mutchler, Steven Reed and Jessica Armstrong.

Staff present were Kristal Hermes, Tonya Barnes, Barry Alford & Savanna Ramon.

Agenda Item 2: Statement of Elected/Appointed Officer for 2021 for remaining ARB members

Kristal Hermes read the Statement of Elected/Appointed Office to Jessica Armstrong and she stated her name and said I do.

Agenda Item 3: Oath of Office for 2021 for remaining ARB members

Kristal Hermes read the Oath of Office to Jessica Armstrong and she stated her name and said I do.

Agenda Item 4: Receive Public Access to Information Forms & Report of Property Interest Forms for remaining ARB members

Jessica Armstrong turned in her Public Access to Information Form & Report of Property Interest Form.

Agenda Item 5: Approve Minutes from July 15, 2021 Meeting

Motion was made by Ralph Mutchler to approve the July 15, 2021 meeting minutes; seconded by Jessica Armstrong. All were in favor, motion passed.

Agenda Item 7: Formal Hearings

ARB members heard protest from taxpayers.

Morning no shows were called at 11:48 a.m. for previous hearings. Motion was made by Steven Reed to approve no shows; seconded by Jessica Armstrong. All were in favor, motion passed.

Afternoon no shows were called at 3:39 p.m. for previous hearings. Motion was made by Steven Reed to approve no shows; seconded by Jessica Armstrong. All were in favor, motion passed.

Agenda Item 8: Consider Late Filed Protest

Motion was made by Jessica Armstrong to deny the request for a rescheduled protest for property id 30982; seconded by Ralph Mutchler. All were in favor, motion passed.

Agenda Item 8: Approve 2021 2nd Quarter Corrections to Certified Appraisal Rolls

Motion was made by Steven Reed to approve the 2021 2nd Quarter Corrections to Certified Appraisal Rolls; seconded by Ralph Mutchler. All were in favor, motion passed.

Agenda Item 8: Order Approving 2021 Appraisal Records

Ralph Mutchler read the Order Approving 2021 Appraisal Records. Motion was made by Steven Reed to approve the Order Approving 2021 Appraisal Records; seconded by Ralph Mutchler. All were in favor, motion passed.

Agenda Item 9: Future Meeting and Hearing Dates

ARB members were reminded of their upcoming hearing date on August 31, 2021.

Agenda Item 10: Adjourn

Having no other business, a motion was made by Jessica Armstrong to adjourn; seconded by Steven Reed. All were in favor, motion passed.

Meeting adjourned at 3:44 p.m.

Minutes Approved 8/31, 2021

Attested By: Ralph M. [Signature], Chairman of the Board

Attested By: JM [Signature], Secretary of the Board