

MINUTES  
BURLESON COUNTY APPRAISAL DISTRICT  
Appraisal Review Board  
June 18, 2021

Appraisal Review Board meeting, Friday, June 18, 2021 at 9:00 a.m. at the Caldwell Fire Station at 206 South Main Street, Caldwell, Texas.

**Agenda Item 1: Call Meeting to Order**

The meeting began at 10:20 a.m.

Members present were Ralph Mutchler, Donnie Victorick and Steven Reed.

Staff present were Kristal Hermes, Pam McCulloch & Tonya Barnes

**Agenda Item 2: Statement of Elected/Appointed Officer for 2021 for remaining ARB members**

No action on this agenda item.

**Agenda Item 3: Oath of Office for 2021 for remaining ARB members**

No action on this agenda item.

**Agenda Item 4: Receive Public Access to Information Forms & Report of Property Interest Forms for remaining ARB members**

No action on this agenda item.

**Agenda Item 5: Approve Minutes from June 10, 2021 Meeting**

A motion was made by Donnie Victorick to approve the minutes from the June 10, 2021 meeting; seconded by Steven Reed. All were in favor, motion passed.

**Agenda Item 6: Swear in Pritchard & Abbott Appraisers Appraisers**

Kristal Hermes swore in Patrick Horak from Pritchard & Abbott for the 2021 ARB Season.

**Agenda Item 7: Formal Hearings**

ARB members heard protest from taxpayers.

No shows were called at 11:02 a.m. for previous hearings. Motion was made by Steven Reed to approve no shows; seconded by Donnie Victorick. All were in favor, motion passed.

**Agenda Item 8: Consider Late Filed Protest**

No action on this agenda item.

**Agenda Item 9: Future Meeting and Hearing Dates**

ARB members were reminded of their upcoming hearing date on June 24<sup>th</sup>.

**Agenda Item 10: Adjourn**

Having no other business, a motion was made by Ralph Mutchler to adjourn; seconded by Steven Reed. All were in favor, motion passed.

Meeting adjourned at 11:03 a.m.

Minutes Approved 6/29, 2021

Attested By: Ralph Mutchler, Chairman of the Board

Attested By: Jim O'Shea, Secretary of the Board