

**MINUTES**  
**BURLESON COUNTY APPRAISAL DISTRICT**  
**BOARD OF DIRECTORS**  
**August 17, 2021**

Board of Directors Special Meeting, Tuesday, August 17, 2021 at 6:00 p.m. in the Appraisal District Office, 111 Fawn St., Caldwell, Texas.

**Agenda Item 1: Call to Order**

The meeting was called to order by Chair Louise Pruett at 6:05 p.m. Members present were Louise Pruett, Angelia Beene, Rebecca Gardner, and Kevin Scarmardo. Staff present were Tonya Barnes and Savanna Ramon.

**Agenda Item 2: Citizen Comments**

No citizen comments.

**Agenda Item 3: Approval of Minutes & Financials**

Motion was made by Rebecca Gardner to approve the July 20, 2021 Regular Meeting Minutes, and the July, 2021 Budget & Finance Reports, seconded by Angelia Beene; all were in favor, motion passed unanimously.

**Agenda Item 4: (a) Review/Discuss/Approve Refunding Payment to Entities for 2020 Budget Allocation Payments**

Motion was made by Angelia Beene to approve refunding \$37,040.00 to the entities based on their percentage of the levy for 2020 due to the appraisal district being under budget, seconded by Rebecca Gardner; all were in favor, motion passed unanimously.

**Agenda Item 5: The Board may Retire into Executive Session Pursuant to the Texas Government Code, Sections 551.071 and Section 551.074 to Discuss any of the Following:**

There was no need for Executive Session.

**Agenda Item 6: The Board will Reconvene in Open Session**

The Board never went into Executive Session.

**Agenda Item 7: Discussion and Action on Any Items Discussed in Executive Session**

No action was needed on this agenda item.

**Agenda Item 8: Chief Appraiser Report**

Tonya Barnes informed the BOD that the postcards for the new website on estimated taxes had been mailed to all owners on the tax roll for 2021. She explained that the website was a way for property owners to be more involved and informed in the tax rate process and allows them to see the most updated estimated taxes for their property as the entities begin to set the tax rates and hold their meetings. She also

noted that the appraisers were back in the field for 2022's reappraisal year already and they are working in Somerville ISD.

**Agenda Item 9: Next Meeting Dates**

- October 19, 2021 – Rescheduled Regular Meeting
- 

**Agenda Item 10: Adjournment**

Motion to adjourn was made by Rebecca Gardener, seconded by Kevin Scarmardo; all were in favor, motion passed unanimously.

Meeting was adjourned at 6:10 p.m.

Minutes Approved Nov. 16, 2021

Attested by: Laurie Pruett, Chairman of the Board

Attested by: [Signature], Secretary of the Board