

MINUTES
BURLESON COUNTY APPRAISAL DISTRICT
BOARD OF DIRECTORS
May 18, 2021

Board of Directors Regular Meeting, Tuesday, May 18, 2021 at 6:00 p.m. in the Appraisal District Office, 111 Fawn St., Caldwell, Texas.

Agenda Item 1: Call to Order

The meeting was called to order by Chair Louise Pruett at 6:00 p.m. Members present were Louise Pruett, Jason Urbanosky, Angelia Beene, Rebecca Gardner, and Kevin Scarmardo. Staff present were Tonya Barnes, Barry Alford and Mallori Baker.

Agenda Item 2: Citizen Comments

No citizen comments.

Agenda Item 3: Approval of Minutes & Financials

Motion was made by Rebecca Gardner to approve the March 16, 2021 Regular Meeting Minutes, the March, 2021 Budget & Finance Reports, and the April, 2021 Budget & Finance Reports, seconded by Angelia Beene; all were in favor, motion passed unanimously.

Agenda Item 4: (a) Review/Amend/Approve 2022 Proposed Operating Budget to be submitted to the Taxing Units by 6-15-2021

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Jason Urbanosky to approve the 2022 Proposed Operating Budget, seconded by Rebecca Gardner; all were in favor, motion passed unanimously.

Agenda Item 4: (b) Review/Amend/Approve Resolution for Interfund Transfers to be submitted to the Burleson County Taxing Units with the 2022 Proposed Operating Budget

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Angelia Beene to approve the Resolution for Interfund Transfers, seconded by Kevin Scarmardo; all were in favor, motion passed unanimously.

Agenda Item 4: (c) Set Public Hearing time for 2022 BCAD Budget

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Kevin Scarmardo to set the public hearing time for the 2022 BCAD Budget to July 20, 2021 at 5:55 p.m., seconded by Rebecca Gardner; all were in favor, motion passed unanimously.

Agenda Item 4: (d) Accept/Approve 2021 1st Quarter Appraisal Roll Changes

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Kevin Scarmardo to approve the 2021 1st Quarter Appraisal Roll Changes, seconded by Jason Urbanosky; all were in favor, motion passed unanimously.

Agenda Item 4: (e) Accept/Approve 2021 1st Quarter Investment Report

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Kevin Scarmardo to approve the 2021 1st Quarter Investment Report, seconded by Jason Urbanosky; all were in favor, motion passed unanimously.

Agenda Item 4: (f) Review/Discuss/Approve 2021 ARB Consultation and Fee Contract with Burns & Reyes-Burns, P.L.L.C.

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Kevin Scarmardo to approve the 2021 ARB Consultation and Fee Contract with Burn & Reyes-Burns, P.L.L.C., seconded by Angelia Beene; all were in favor, motion passed unanimously.

Agenda Item 5: The Board may Retire into Executive Session Pursuant to the Texas Government Code, Sections 551.071 and Section 551.074 to Discuss any of the Following:

There was no need for Executive Session.

Agenda Item 6: The Board will Reconvene in Open Session

The Board never went into Executive Session.

Agenda Item 7: Discussion and Action on Any Items Discussed in Executive Session

No action was needed on this agenda item.

Agenda Item 8: Chief Appraiser Report

Tonya Barnes informed the board that informals started and at this point there were around 800 protests that had been filed. The first round had a May 17th deadline to file a protest, but there is a second round of notices for commercial property mainly going out on May 24th. She also noted that one employee was no longer with the cad and two more employees had been hired in place of that employee and another who had resigned early. Lastly, Seidel Schroeder out of Brenham will be conducting the 2020 audit starting on May 19th and she hopes to have them present their report at the July Board Meeting.

Agenda Item 9: Next Meeting Dates

- July 20, 2021 – Regular Meeting

Agenda Item 10: Adjournment

Motion to adjourn was made by Kevin Scarmardo, seconded by Rebecca Gardner; all were in favor, motion passed unanimously.

Meeting was adjourned at 6:25 p.m.

Minutes Approved July 20, 2021

Attested by: Louise Pruitt, Chairman of the Board

Attested by: Bob Johnson, Secretary of the Board