

MINUTES
BURLESON COUNTY APPRAISAL DISTRICT
BOARD OF DIRECTORS
AUGUST 18, 2020

Board of Directors Special Meeting, Tuesday, August 18, 2020 at 6:00 p.m. in the Appraisal District Office, 111 Fawn St., Caldwell, Texas.

Agenda Item 1: Call to Order

The meeting was called to order by Chair Louise Pruett at 6:04 p.m. Members present were Louise Pruett, Jason Urbanosky, Angelia Beene and Jessica Lucero. Also present were Tonya Barnes, Interim Chief Appraiser, and Mallori Baker.

Agenda Item 2: Oath of Office & Statement of Appointed/Elected Officer Given to New Board Members

Angelia Beene and Jessica Lucero were sworn in by Mallori Baker.

Agenda Item 3: Receive Burleson County Appraisal District Related Party Transaction Forms & Public Access Form from New Board Members

Angelia Beene and Jessica Lucero turned in all paperwork to Tonya Barnes.

Agenda Item 4: Receive Open Records and Public Meetings Certification from New Board Members

Angelia Beene and Jessica Lucero turned in all paperwork to Tonya Barnes

Agenda Item 5: Citizen Comments

There were no citizen comments.

Agenda Item 6: Approval of Minutes & Financials

Motion was made by Jason Urbanosky to approve the July 28, 2020 Rescheduled Regular Meeting Minutes, and July, 2020 Budget & Finance Reports, seconded by Jessica Lucero; all were in favor, motion passed unanimously.

Agenda Item 7: (a) Approve/Adopt the 2021 Proposed Operating Budget

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Jason Urbanosky to approve and adopt the 2021 Proposed Operating Budget, seconded by Angelia Beene; all were in favor, motion passed unanimously.

Agenda Item 7: (b) Approve/Adopt the 2021-2022 Reappraisal Plan

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Jessica Lucero to approve and adopt the 2021-2022 Reappraisal Plan, seconded by Angelia Beene; all were in favor, motion passed unanimously.

Agenda Item 7: (c) Approve/Adopt Resolution Allowing Interfund Transfers for 2021 Operating Budget

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made Angelia Beene to approve and adopt the Resolution Allowing Interfund Transfers for 2021 Operating Budget, seconded by Jessica Lucero; all were in favor, motion passed unanimously.

Agenda Item 7: (d) Review/Discuss/Approve Payment to Guarantee Seamless Gutters

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made Angelia Beene to approve payment to Guarantee Seamless Gutters, seconded by Jessica Lucero; all were in favor, motion passed unanimously.

Agenda Item 7: (e) Review/Discuss/Approve Refunding Payment to Entities for 2019 Budget Allocation Payments

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made Jason Urbanosky to approve refunding payment to entities for 2019 Budget Allocation payments, seconded by Angelia Beene; all were in favor, motion passed unanimously.

Agenda Item 7: (f) Review/Discuss/Approve Resolution to Computershare Inc. to Sell Common Stock in Principal & Name Authorized Signer

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Jason Urbanosky to approve Resolution to Computershare Inc. to sell Common Stock in Principal & name Tonya Barnes as authorized signer, seconded by Jessica Lucero; all were in favor, motion passed unanimously.

Agenda Item 8: The Board may Retire into Executive Session Pursuant to the Texas Government Code, Sections 551.071 and Section 551.074 to Discuss any of the Following:

There was no need for Executive Session

Agenda Item 9: Reconvene in Open Session

The Board never went into Executive Session

Agenda Item 10: Discussion and Action on Any Items Discussed in Executive Session

No action was needed on this agenda item.

Agenda Item 11: Chief Appraiser Report

Tonya Barnes informed the Board that Sheila Brandt will be coming back to work on August 31st as an Appraiser and Mallori Baker will be beginning classes for her appraiser license. The EARS & Sales Submissions have been submitted to the Comptroller for 2020. Also, Seidel, Schroeder wants to present the 2019 Audit before November so she would like to still have the September 15th meeting if possible. Lastly, the office will be closed on August 19th for Fall Training.

Agenda Item 12: Next Meeting Dates

- September 15, 2020 – Regular Meeting

Agenda Item 11: Adjournment

Motion to adjourn was made by Jason Urbanosky, seconded by Angelia Beene; all were in favor, motion passed unanimously.

Meeting was adjourned at 6:25 p.m.

Minutes Approved _____, 2020

Attested by: Louise Pineda, Chairman of the Board

Attested by: Ry. Bobb, Secretary of the Board