

MINUTES
BURLESON COUNTY APPRAISAL DISTRICT
BOARD OF DIRECTORS
JUNE 9, 2020

Board of Directors Special Meeting, Tuesday, June 9, 2020 at 6:00 p.m. in the Appraisal District Office, 111 Fawn St., Caldwell, Texas.

Agenda Item 1: Call to Order

The meeting was called to order by Chair Louise Pruett at 6:04 p.m. Members present were Louise Pruett, Cheryl Castaneda, Jason Urbanosky, Rebecca Gardner, Melvin Schoeneman and Kevin Scarmardo. Also present were Tonya Barnes, Deputy Chief Appraiser, and Mallori Baker.

Agenda Item 2: Citizen Comments

There were no citizen comments.

Agenda Item 3: Approval of Minutes & Financials

Motion was made by Jason Urbanosky to approve the May 19, 2020 Regular Meeting Minutes, and May, 2020 Budget & Finance Reports, seconded by Rebecca Gardner; all were in favor, motion passed unanimously.

Agenda Item 4: (a) Accept/Approve 2020-2021 Ag Advisory Board Members

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Kevin Scarmardo to approve John Giesenschlag, Dusty Tittle, John Grange, Craig Scarmardo and Jay Wilder as the 2020-2021 Ag Advisory Board Members, seconded by Cheryl Castaneda; all were in favor, motion passed unanimously.

Agenda Item 4: (b) Accept/Approve Hi-Tech Septic & Construction, Inc. Invoice

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Rebecca Gardner to approve the Hi-Tech Septic & Construction Inc. Invoice, seconded by Cheryl Castaneda; all were in favor, motion passed unanimously.

Agenda Item 5: The Board may Retire into Executive Session Pursuant to the Texas Government Code, Sections 551.071 and Section 551.074 to Discuss any of the Following:

The Board retired into executive session at 6:08 p.m.

Agenda Item 6: Reconvene in Open Session

The Board reconvened into open session at 6:45 p.m.

Agenda Item 7: Discussion and Action on Any Items Discussed in Executive Session

Motion was made by Jason Urbanosky to terminate the employment of Damon Daughtry effective immediately, seconded by Kevin Scarmardo; all were in favor, motion passed unanimously.

Motion was made by Jason Urbanosky to appoint Tonya Barnes as interim chief appraiser effective immediately, seconded by Kevin Scarmardo; all were in favor, motion passed unanimously.

Agenda Item 8: Chief Appraiser Report

Tonya Barnes informed the Board that as of today there have been around 3200 protests filed. The second-round office notices went out on June 1st and they have a filing deadline of July 1st. She also noted that the 2019 audit with Seidel, Schroeder will be starting soon and will be conducted offsite this year. Also, Dylan Wood is planning on updating the Board at the July meeting about pending litigation and Shannon Stary is planning on attending the July meeting to discuss the renewal of P&A's contract.

Agenda Item 9: Next Meeting Dates

- July 21, 2020 – Regular Meeting

Agenda Item 10: Adjournment

Motion to adjourn was made by Melvin Schoeneman, seconded by Kevin Scarmardo; all were in favor, motion passed unanimously.

Meeting was adjourned at 6:48 p.m.

Minutes Approved July 28, 2020

Attested by: Louise Piretti, Chairman of the Board

Attested by: Bill Jack, Secretary of the Board