

MINUTES
BURLESON COUNTY APPRAISAL DISTRICT
BOARD OF DIRECTORS
MAY 19, 2020

Board of Directors Regular Meeting, Tuesday, May 19, 2020 at 6:00 p.m. in the Appraisal District Office, 111 Fawn St., Caldwell, Texas.

Agenda Item 1: Call to Order

The meeting was called to order by Chair Louise Pruett at 6:03 p.m. Members present were Louise Pruett, Cheryl Castaneda, Jason Urbanosky, Rebecca Gardner and Kevin Scarmardo. Also present were Tonya Barnes, Deputy Chief Appraiser, and Mallori Baker.

Agenda Item 2: Citizen Comments

There were no citizen comments.

Agenda Item 3: Approval of Minutes & Financials

Motion was made by Jason Urbanosky to approve the March 17, 2020 Regular Meeting Minutes, March, 2020 Budget & Finance Reports and April, 2020 Budget & Finance Reports, seconded by Rebecca Gardner; all were in favor, motion passed unanimously.

Agenda Item 4: (a) Review/Amend/Approve 2021 Proposed Operating Budget to be submitted to the Taxing Units by 6-15-2020

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Jason Urbanosky to approve the 2021 Proposed Operating Budget, seconded by Cheryl Castaneda; all were in favor, motion passed unanimously.

Agenda Item 4: (b) Review/Amend/Approve Resolution for Interfund Transfers to be submitted to the Burleson County Taxing Units with the 2021 Proposed Operating Budget

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Rebecca Gardner to approve the Resolution for Interfund Transfers, seconded by Jason Urbanosky; all were in favor, motion passed unanimously.

Agenda Item 4: (c) Set Public Hearing time for 2021 BCAD Budget

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Kevin Scarmardo to set the public hearing time for the 2021 BCAD Budget to July 21, 2020 at 5:50 p.m., seconded by Cheryl Castaneda; all were in favor, motion passed unanimously.

Agenda Item 4: (d) Set Public Hearing time for 2021-2022 BCAD Reappraisal Plan

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Kevin Scarmardo to set the public hearing time for the 2021-2022 BCAD Reappraisal Plan to July 21, 2020 at 5:55 p.m., seconded by Cheryl Castaneda; all were in favor, motion passed unanimously.

Agenda Item 4: (e) Accept/Approve 2020 1st Quarter Appraisal Roll Changes

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Kevin Scarmardo to approve the 2020 1st Quarter Appraisal Roll Changes, seconded by Rebecca Gardner; all were in favor, motion passed unanimously.

Agenda Item 4: (f) Accept/Approve 2020 1st Quarter Investment Report

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Jason Urbanosky to approve the 2020 1st Quarter Investment Report, seconded by Cheryl Castaneda; all were in favor, motion passed unanimously.

Agenda Item 4: (g) Review/Discuss/Approve 2020 ARB Consultation and Fee Contract with Burns & Reyes-Burns, P.L.L.C.

Chair Louise Pruett asked if there were any questions and/or comments; there were none. Motion was made by Rebecca Gardner to approve the 2020 ARB Consultation and Fee Contract with Burns & Reyes-Burns, P.L.L.C., seconded by Jason Urbanosky; all were in favor, motion passed unanimously.

Agenda Item 5: The Board may Retire into Executive Session Pursuant to the Texas Government Code, Sections 551.071 and Section 551.074 to Discuss any of the Following:

The Board retired into executive session at 6:16 p.m.

Agenda Item 6: Reconvene in Open Session

The Board reconvened into open session at 7:20 p.m.

Agenda Item 7: Discussion and Action on Any Items Discussed in Executive Session

No discussion or action was had at this time.

Agenda Item 8: Chief Appraiser Report

Tonya Barnes informed the Board that Hi-Tech Septic had begun construction on the office this week. As of today, the district is still closed to the public, but will be opening back up to the public when the county decides to. She also noted that Pritchard and Abbott will be attending the next regular board meeting to discuss the renewal of their contract with the district for 2021. She also noted that the 1st round of appraised values had been send out and the deadline to protest was May 15th. The second and final round of appraised values should be sent out in a few days. At this time the district has around 700 open protests.

Agenda Item 9: Next Meeting Dates

- July 21, 2020 – Regular Meeting

Agenda Item 10: Adjournment

Motion to adjourn was made by Kevin Scarmardo, seconded by Rebecca Gardner; all were in favor, motion passed unanimously.

Meeting was adjourned at 7:30 p.m.

Minutes Approved June 9, 2020

Attested by: Louis Lupo Chairman of the Board

Attested by: Rebecca Gardner, Secretary of the Board