

MINUTES
BURLESON COUNTY APPRAISAL DISTRICT
BOARD OF DIRECTORS
November 13, 2018

Board of Directors Special Meeting, Tuesday, November 13, 2018 at 6:00 p.m. in the Appraisal District Office, 111 Fawn St., Caldwell, Texas.

Agenda Item 1: Call to Order

The meeting was called to order by Chair Louise Pruett at 6:00 p.m. Members present were Louise Pruett, Melvin Schoeneman, Cheryl Castaneda, Jason Urbanosky, Bo Brewer and Kevin Scarmardo. Also present were Damon Daughtry, Interim Chief Appraiser, and Tonya Barnes, administrative assistant.

Agenda Item 2: Citizen Comments

Shannon Stary from Pritchard & Abbott introduced himself to the BOD and informed them on what Pritchard & Abbott is currently working on in Burleson County. Chris Palermo from Pritchard & Abbott introduced himself to the BOD and informed them on what he is currently working on for the IUP portion of Burleson County.

Agenda Item 3: Approval of Minutes & Financial

Motion was made by Jason Urbanosky to approve the August 21, 2018 Public Hearing Minutes and the October 16, 2018 Meeting Minutes, seconded by Kevin Scarmardo; all were in favor, motion passed unanimously. Motion was made by Kevin Scarmardo to approve the October Budget & Finance Reports, seconded by Jason Urbanosky; all were in favor, motion passed unanimously.

Agenda Item 4: The Board Will Retire into Executive Session Pursuant to the Texas Government Code, Section 551.074 to Discuss Any of the Following:

The BOD retired into Executive Session at 6:13 p.m.

Agenda Item 5: Reconvene in Open Session

The BOD reconvened into Open Session at 6:40 p.m.

Agenda Item 6: Discussion and Action on Any Items Discussed in Executive Session

Motion was made by Melvin Schoeneman to hire Damon Daughtry as the Chief Appraiser, seconded by Kevin Scarmardo; all were in favor, motion passed unanimously. Chair Louise Pruett offered the Chief Appraiser position to Damon. He accepted the offer. Motion was made by Jason Urbanosky to approve an increase to Damon's salary, seconded by Kevin Scarmardo; all were in favor, motion passed unanimously.

Agenda Item 7: Chief Appraiser's Report

Damon informed the BOD that Prosperity Bank matched Citizen State Bank's interest rate for the 2019-2020 Depository Bid. He noted that twelve applications had been mailed out to potential Appraisal Review Board Members and the district currently has received three applications back. These members will need to be approved at the January BOD Meeting. Also, the district is currently settling compressor law suits and he will send out an email to the entities and BOD members as soon as he knows what the final numbers will be.

Agenda Item 8: Discuss Next Meeting Dates

The next meeting for the BOD will be on Tuesday, January 15, 2019 at 6:00 p.m.

Agenda Item 9: Adjournment

Motion to adjourn was made by Kevin Scarmardo, seconded by Jason Urbanosky; all were in favor, motion passed unanimously.

Meeting was adjourned at 6:54 p.m.

Minutes Approved January 15, 2019

Attested by: Louise Pruitt, Chairman of the Board

Attested by: Melvin Schorn, Secretary of the Board